

Gantt Chart: A **Gantt chart** is a project management tool assisting in the planning and scheduling of projects of all sizes, although they are particularly useful for simplifying complex projects.

How to create a gantt chart

1. Create your project. ...
2. Add tasks to your project. ...
3. Schedule your tasks. ...
4. Add important project milestones. ...
5. Add dependencies to the tasks that need them. ...
6. Invite people to your project and assign tasks to those responsible. ...
7. Apply task colors to enhance visualization on your **gantt chart**.

[Easy Way to Make a Gantt Chart in 5 Minutes or Less | TeamGantt](https://www.teamgantt.com)

<https://www.teamgantt.com> › [what-is-a-gantt-chart](#) › [how-...](#)

Gantt Chart / Planning

Planning is the process of thinking about the activities required to achieve a desired goal. ... It is the first and foremost activity to achieve desired results. It involves the creation and maintenance of a **plan**, such as psychological aspects that require conceptual skills.

